



SUPPORTING THE YOUNG PEOPLE OF THAME

Members' Code of Conduct

This Members' Code of Conduct is for all attendees of our Youth Café, Youth Zone, Maths Club, RPG Group, and holiday activities. These provisions are open to all subject to this code of conduct. Please read these rules carefully. By following these, we are able to ensure that all young people attending our activities not only enjoy it but feel safe and welcomed. It is the responsibility of all young people, volunteers and TYP staff to make our provision a place where everyone feels included. These rules are put in place so that everyone can be a part of our activities.

- You must sign in and out when entering and exiting the premises being used for activities.
- There will be no smoking or vaping anywhere inside or outside the premises being used for activities. If a young person has a vape or cigarettes the youth worker will hold it until the end of an activity and the parent/guardian will be called to notify them.
- There will be no consumption or evidence of alcohol anywhere inside or outside the premises being used for activities. If alcohol is found it will be confiscated.
- Shirts and T-shirts must be worn at all times.
- There will be no abusive, offensive behaviour, or behaviour that negatively impacts other members, volunteers, staff, or the general public – this means no swearing, no hitting, no kicking, no spitting, no fighting, no bullying, no rudeness or disrespect to others, no insulting or aggressive behaviour. Any additional needs are always taken into consideration and our youth workers are happy to discuss this if required.
- There will be no wilful or deliberate damage or destruction of equipment.
- We reserve the right to ask young people to leave a session if their behaviour is negatively impacting others. Parent/guardian will be contacted.
- Any of the above behaviour, or other behaviour which causes a nuisance to Thame Youth Projects staff, volunteers, members, or general public will result in the offender(s) being referred to the behaviour system:

1. First warning – verbal information to the individual
2. Second warning and verbal information to parent(s)/guardian
3. Immediate suspension from attending all general Thame Youth Projects activities (see below for details), and verbal information to parent/guardian as well as a follow up email. This step can happen as follows:
 - The immediate suspension can be following from points 1 and 2 already being actioned.
 - Thame Youth Projects may go straight to an immediate suspension should we feel the behaviour warrants.

The length of time of a suspension will be at the discretion of the youth workers and trustees, and may be anything from a fortnight to a permanent suspension. Parents will be informed.



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Reintroduction after suspension:

- After a first suspension, the young person will have a short discussion with a youth worker or trustee at their first activity back to check in.
- If the young person is returning after a second suspension, they may not be permitted to rejoin Thame Youth Projects until they have attended a meeting with a youth worker, and their parent/guardian must be present.

Members should:

- Take advantage of and become involved in activities and events that Thame Youth Projects provides.
- Show a good standard of behaviour and respect towards youth workers, volunteer staff, other members, and local residents.
- Show respect and care towards the building, equipment and surrounding external areas.
- Include other members in activities and avoid making them feel uncomfortable.
- Help as much as they can in getting equipment out and putting it away, and not take anything away from the premises that does not belong to them.
- Report any breakages to an adult as soon as they occur.
- Share equipment by taking turns, showing consideration to other members.
- Always feel able to ask a youth worker for help.
- Follow all instructions given by any youth workers, volunteers, and parents/guardians on the premises.
- Never go off-site without telling an adult
- Leave the premises quietly at the end of the session, activity, or event, showing respect to others.